



December 17, 2015

TO: Marin Clean Energy Board  
FROM: David McNeil, Finance & Projects Manager  
RE: Monthly FY 15/16 Budget Report (Agenda Item #05 – C.3)  
ATTACHMENT: MCE Budget Reports 2015-16 (Unaudited)

Dear Board Members:

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**SUMMARY:**

The attached budget update compares the FY 2015/16 budget and expected year to date revenues and expenses with actual, unaudited year to date revenue and expenses for period ending October 31, 2015.

**OPERATING BUDGET:**

Year-to-date revenues continue to be slightly over budget and the cost of energy at levels slightly under budget. Operating expenditures are generally below anticipated year-to-date levels, but much of this will be smoothed as the year continues.

Overall, MCE continues to spend near projections, as reflected in year-to-date figures.

**ENERGY EFFICIENCY PROGRAM BUDGET:**

The Energy Efficiency Program is entirely funded by the California Public Utilities Commission. For financial reporting purposes, MCE treats funds received from this program as a reimbursable grant. The result is that program expenses are offset by revenue. A deferred asset is recorded for funds received by the CPUC that have yet to be expended by MCE.

In 2015-16, \$52,784 of Energy Efficiency (EE) revenue is being recognized to offset \$52,784 of prior year EE "planning" expenses. These expenses were not originally intended to be offset by EE grant funds. The \$52,784 2015/16 "increase" in fund balance is equal to the prior year "decrease" in fund balance. This event has no cumulative effect on the EE Program Fund balance.

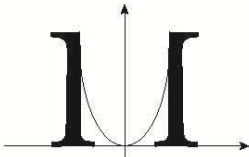
**LOCAL DEVELOPMENT RENEWABLE ENERGY BUDGET:**

This program is funded through a portion of the Deep Green service provided to customers. To date, expenses primarily relate to legal costs associated with establishing a local renewable energy project.

**RENEWABLE ENERGY RESERVE BUDGET:**

This fund is intended for the procurement or development of renewable energy not planned for in the operating funds. Resources may accumulate from year to year and be expended as management determines.

**Recommendation:** No action needed. Informational only.



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## ACCOUNTANTS' COMPILATION REPORT

Board of Directors  
Marin Clean Energy

We have compiled the accompanying budgetary comparison schedules of Marin Clean Energy (a California Joint Powers Authority) for the period ended October 31, 2015. We have not audited or reviewed the accompanying financial statement and, accordingly, do not express an opinion or provide any assurance about whether the financial statement is in accordance with accounting principles generally accepted in the United States of America.

Management is responsible for the preparation and fair presentation of the financial statement in accordance with accounting principles generally accepted in the United States of America and for designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the financial statements.

Our responsibility is to conduct the compilation in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The objective of a compilation is to assist management in presenting financial information in the form of financial statements with undertaking to obtain or provide any assurance that there are no material modifications that should be made to the financial statement.

The supplementary information contained on page 4 is presented for purposes of additional analysis. The supplementary information has been compiled from information that is the representation of management. We have not audited or reviewed the supplementary information and, accordingly, do not express an opinion or provide any assurance on such supplementary information.

Certain accounting functions provided by Maher Accountancy are considered management functions by the American Institute of Certified Public Accountants. Accordingly, we are not independent with respect to Marin Clean Energy.

*Maher Accountancy*

November 19, 2015

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**MARIN CLEAN ENERGY**  
**OPERATING FUND**  
**BUDGETARY COMPARISON SCHEDULE**  
**April 1, 2015 through October 31, 2015**

	<u>Actual from April 1, 2014 through October 31, 2014</u>	<u>2015/16 YTD Budget (Amended)</u>	<u>2015/16 YTD Actual</u>	<u>2015/16 YTD Budget Variance (Under) Over</u>	<u>2015/16 YTD Actual/Budget %</u>	<u>2015/16 Annual Budget (Amended)</u>	<u>2015/16 Budget Remaining</u>
<b>REVENUE AND OTHER SOURCES:</b>							
Revenue - Electricity (net of allowance)	\$ 59,811,859	89,037,367	\$ 91,589,889	\$ 2,552,522	102.87%	\$ 145,933,098	\$ 54,343,209
Other revenues	129,792	-	419,994	419,994	-	-	-
Total sources	<u>59,941,651</u>	<u>89,037,367</u>	<u>92,009,883</u>	<u>2,972,516</u>	<u>103.34%</u>	<u>145,933,098</u>	<u>54,343,209</u>
<b>EXPENDITURES AND OTHER USES:</b>							
<b>CURRENT EXPENDITURES</b>							
Cost of energy	47,932,373	73,812,708	72,504,871	(1,307,837)	98.23%	129,522,715	57,017,844
Staffing	1,132,757	1,691,950	1,658,802	(33,148)	98.04%	2,964,000	1,305,198
Technical consultants	294,635	383,768	363,642	(20,126)	94.76%	629,000	265,358
Legal counsel	227,098	210,000	203,588	(6,412)	96.95%	360,000	156,412
Communications consultants and related expenses	322,169	438,083	452,651	14,568	103.33%	751,000	298,349
Data manager	1,545,830	1,669,500	1,659,408	(10,092)	99.40%	2,862,000	1,202,592
Service fees- PG&E	397,772	537,250	501,004	(36,246)	93.25%	921,000	419,996
Other services	193,150	243,833	251,559	7,726	103.17%	418,000	166,441
General and administration	229,790	191,917	151,741	(40,176)	79.07%	329,000	177,259
Occupancy	-	151,667	106,144	(45,523)	69.99%	260,000	153,856
Integrated Demand side pilot programs	-	29,167	21,340	(7,827)	73.17%	50,000	28,660
Marin County green business program	-	10,000	-	(10,000)	0.00%	10,000	10,000
Solar rebates	-	-	-	-	0.00%	35,000	35,000
Total current expenditures	<u>52,275,574</u>	<u>79,369,843</u>	<u>77,874,750</u>	<u>(1,495,093)</u>	<u>98.12%</u>	<u>139,111,715</u>	<u>61,236,965</u>
CAPITAL OUTLAY	11,241	127,500	139,910	12,410	109.73%	150,000	10,090
DEBT SERVICE *	696,429	2,080,000	2,147,718	67,718	103.26%	2,080,000	(67,718)
<b>INTERFUND TRANSFER TO:</b>							
Renewable Energy Reserve Fund	-	1,000,000	1,000,000	-	100.00%	1,000,000	-
Local Renewable Energy Development Fund	109,994	151,383	151,383	-	100.00%	151,383	-
Total expenditures	<u>53,093,238</u>	<u>82,728,726</u>	<u>81,313,761</u>	<u>\$ (1,414,965)</u>	<u>98.29%</u>	<u>142,493,098</u>	<u>\$ 61,179,337</u>
Net increase (decrease) in available fund balance	<u>\$ 6,848,413</u>	<u>\$ 6,308,641</u>	<u>\$ 10,696,122</u>	<u>\$ 4,387,481</u>		<u>\$ 3,440,000</u>	<u>\$ (6,836,128)</u>

\* Debt Service includes fees related to a Line of Credit and a Letter of Credit issued during the 2015/16 year.

**MARIN CLEAN ENERGY  
ENERGY EFFICIENCY PROGRAM FUND  
BUDGETARY COMPARISON SCHEDULE  
April 1, 2015 through October 31, 2015**

	<u>Budget</u>	<u>Actual</u>	<u>Budget Remaining</u>	<u>Actual/ Budget</u>
<b>REVENUE AND OTHER SOURCES:</b>				
Public purpose energy efficiency program	\$ 1,505,702	\$ 662,268	\$ 843,434	43.98%
<b>EXPENDITURES AND OTHER USES:</b>				
<b>CURRENT EXPENDITURES</b>				
Public purpose energy efficiency program	<u>1,505,702</u>	<u>609,484</u>	<u>896,218</u>	<u>40.48%</u>
Net increase (decrease) in fund balance	<u>\$ -</u>	<u>\$ 52,784</u>		

**LOCAL RENEWABLE ENERGY DEVELOPMENT FUND  
BUDGETARY COMPARISON SCHEDULE  
April 1, 2015 through October 31, 2015**

	<u>Budget</u>	<u>Actual</u>	<u>Budget Remaining</u>	<u>Actual/ Budget</u>
<b>REVENUE AND OTHER SOURCES:</b>				
Transfer from Operating Fund	\$ 151,383	\$ 151,383	\$ -	100.00%
<b>EXPENDITURES AND OTHER USES:</b>				
Capital Outlay	<u>151,383</u>	<u>119,775</u>	<u>31,608</u>	<u>79.12%</u>
Net increase (decrease) in fund balance	<u>\$ -</u>	<u>\$ 31,608</u>		

**RENEWABLE ENERGY RESERVE FUND  
BUDGETARY COMPARISON SCHEDULE  
April 1, 2015 through October 31, 2015**

	<u>Budget</u>	<u>Actual</u>	<u>Budget Remaining</u>	<u>Actual/ Budget</u>
<b>REVENUE AND OTHER SOURCES:</b>				
Transfer from Operating Fund	\$ 1,000,000	\$ 1,000,000	\$ -	100.00%
<b>EXPENDITURES AND OTHER USES:</b>				
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net increase (decrease) in fund balance	<u>\$ 1,000,000</u>	<u>\$ 1,000,000</u>		

See accountants' compilation report.

**MARIN CLEAN ENERGY**  
**BUDGETARY SUPPLEMENTAL SCHEDULE**  
**April 1, 2015 through October 31, 2015**

	<b>Actual</b>
<b>Other services</b>	
Audit	\$ 35,500
Accounting	84,000
IT Consulting	43,323
Human resources & payroll fees	4,636
Legislative consulting	52,500
Miscellaneous professional fees	31,600
	<b>\$ 251,559</b>
<b>General and administration</b>	
Cell phones	\$ 476
Data and telephone service	18,952
Insurance	7,169
Office and meeting rentals	2,060
Office equipment lease	3,184
Dues and subscriptions	31,200
Conferences and professional education	17,162
Travel	13,337
Business meals	3,433
Office supplies and postage	54,768
	<b>\$ 151,741</b>